Graduate Policies and Procedures

Addendum - Temporary Exceptions for Spring 2020 due to Covid-19

Registration, Add, Drop Changes

• Certain courses taught in summer or fall 2020 with instructor consent or prerequisite courses were allowed to proceed with adjustments to assist with enrollment. If you need information on a specific course, please feel free to contact scheduling@utdallas.edu.

Admission Changes

• Admissions accepted unofficial transcripts to make admission decisions. Temporary exception remains in effect at time of 2020 online publication.
• TOEFL/English Language Proficiency requirement may be met by alternative means, such as DuoLingo minimum scores of 105. Temporary exception remains in effect at time of 2020 online publication.
• GRE/GMAT score waivers due to closure of GRE/GMAT exam centers as deemed necessary. Temporary exception remains in effect at time of 2020 online publication.
• For fall 2020 graduate applicants, the application deadline changed from May 1, 2020 to July 1, 2020.

Commencement and Graduation Requirements

• Commencement activities (including Doctoral Hooding and Honors Convocation) were cancelled for spring 2020. The spring 2020 conferral date remained.
• All doctoral Final Oral Examinations were moved to virtual defenses.
• A 2020 candidate for graduation whose study was disrupted by COVID-19 resulting in an incomplete will be allowed to graduate in the term of the incomplete.
• All doctoral final oral examinations were moved to virtual defences in spring 2020.

Grading

• Incomplete Grading
  ◦ Suspension of these requirements:
    ■ At least 70% of the required course material but cannot complete all requirements by the end of the semester"
    ■ "An incomplete course grade (grade of 'I') must be completed within the time period specified by the instructor, not to exceed eight
weeks from the first day of the subsequent long semester"

- Instructors must still specify the time period by which an incomplete must be cleared to convert the "I" to a letter grade. If the letter grade is not removed by the end of the specified period, then it will automatically be changed to F.

- **Pass/Fail Grading**
  - The deadline for graduate students to elect a course to be graded pass/fail was extended from Census Day of the term to 4/30/2020 at 11:59pm.
  - Suspension of these requirements:
    - The 20% restriction limit is suspended for any master's degree.
    - Graduate students could elect any course for pass/fail: such as, prerequisites, major core, or electives.

**Academic Standing**

- **Academic Standing**
  - For spring 2020, students that did not meet the necessary criteria for their current academic status will remain in their current academic status without change in enrollment.

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