

Tuition and Financial Aid

Other User Fees for Courses and Services*

* The following information is not intended to be comprehensive and is subject to change. Tuition and fees are subject to change by legislative or regental action, and changes become effective on the date of enactment. The Texas Legislature does not set the specific amount for any particular student fee. The student fees assessed below are authorized by state statute; however, the specific fee amounts and the determination to increase fees are made by the university administration and The University of Texas System Board of Regents. Fees can be found on the [Bursar Office](#) website for each term.

3-peat Fee: As outlined in section 54.014 of the *Texas Education Code*, an institution may charge a resident undergraduate student a higher rate when enrolling in a course that the student has previously completed. An undergraduate student who registers for a course three or more times will be charged the non-resident tuition rate.

Application Fee: A nonrefundable application fee of \$50.00 is required of all students applying for admission to The University of Texas at Dallas during the regular application period. If a student submits an application after the application deadline but prior to the documentation deadline, the application fee is \$125.00 in order to process the application for a decision in time to register for classes. An additional \$50.00 international document evaluation fee is required for those who have educational documents from countries other than the United States. Please refer to the Office of Admission and Enrollment Services website for [application deadlines](#).

Audit Fee: Students at The University of Texas at Dallas may, with the approval of the instructor and of the Office of the Registrar, audit courses. Auditing grants only the privilege of hearing and observing and does not grant credit. When approval has been granted, the applicant pays a fee of \$100.00 per course. A student may withdraw from an audit course, but the fee will not be refunded. Persons 65 or over are permitted to audit without paying a fee. They must, however, qualify otherwise (see "Auditing Courses" at catalog.utdallas.edu/2014/undergraduate/policies/course-policies#auditing), complete the audit form, and have the consent of the instructor. Audit registration is permitted only during the late registration period of each semester or term.

Change of Major Fee: There is a \$50.00 fee for students changing majors more than two times in an academic career. Exception: There is no charge to move from the "undeclared major" category. See "Change of Major" located at catalog.utdallas.edu/2014/undergraduate/policies/degree-plans#change-major).

Collin Higher Education Center Fee: Courses offered at Collin Higher Education Center are charged a \$80.00 fee per semester credit hour.

Comet Camp Fee: A \$150.00 per student fee is required to defray the costs of materials, food, and field trip for freshmen who attend Comet Camp.

Diploma Replacement or Duplicate Fee: A \$10.00 fee is required to defray costs of preparing replacement or duplicate diplomas. An additional \$25.00 will be charged to mail a diploma to a foreign address.

Distance Learning Fee: A fee per semester credit hour to enroll in distance education courses offered over the Internet. Please check the online fee schedules at www.utdallas.edu/bursar/tuition/tables for fees rate. The rate varies based on the specific tuition plan.

Emergency Transcript (same day): A \$10.00 processing fee in addition to the [Transcript Request Fee](#) for expedited service of the official transcript.

Excessive Hours Fee: Section 54.014, *Texas Education Code*, authorizes Texas public institutions of higher education to charge resident undergraduate students at a higher rate not to exceed the non-resident tuition rate if they exceed the maximum number of semester credit hours attempted to complete their degree programs. Students who exceed their limit will be charged the non-resident tuition rate.

Field Trip Fee: This fee is assessed to cover the costs of transportation, food, and/or lodging associated with a field trip. The amount of the fee varies depending on the destination and duration of the field trip. Every effort will be made to advise students of the field trip costs associated with a particular course at the time of registration, and the appropriate fee will be assessed at that time. Refund provisions do not apply to this fee.

In Absentia Registration Fee: A student who registers in absentia shall pay a nonrefundable/nontransferable registration fee of \$100.00. (See definition of in absentia at catalog.utdallas.edu/2014/undergraduate/policies/registration#inabsentia).

Installment Payment Plan Fee: A \$25.00 fee to cover the costs of providing a payment option for students in full term fall or spring semester courses. The plan is also available for students enrolled in the 11-week summer semester.

Installment Plan Late Fee: A late payment fee of \$30.00 for delinquent payment will be assessed if the second or third tuition installment is not paid by the published due date. In the event of non-payment, the total amount due shall accrue interest from the third payment deadline at the rate of ten percent (10%) per year until the note is paid in full.

Institutional Loan Delinquency Fee: A late charge of \$30.00 per month (\$90.00 maximum per note) will be assessed to students who do not repay their loans in accordance with the terms of the note.

Institutional Loan Origination Fee: A loan origination/administration fee of 1.25% of the total loan balance will be assessed and must be paid by the due date.

International Student Special Services Fee: The International Student Special Services Fee supports the ongoing success of non-immigrant students enrolled at UT Dallas. This fee supports the programs and services of the International Student Services Office (ISSO), including: immigration advising, certification of immigration benefits, cultural/social events, and educational/transitional programs. In addition, the fee supports federal reporting and certification of international student data in accord with federal regulations.

The mandatory \$100.00 International Student Special Services fee is assessed at the time of registration each semester. Immigrant categories that are fee-exempt include: U.S. citizen, U.S. Permanent Resident, Temporary Protected Status, Refugee, Asylee, Public Interest Parolee, Temporary Residence-Amnesty, and undocumented aliens. Any student whose status changes officially to one of the exempt classifications is required to submit proof of that change to the UT Dallas Registrar's Office and International Student Services Office, and will not, subsequently, be assessed the fee. If the appropriate documentation is submitted prior to Census Day of a semester, the fee for that semester will be refunded based on the tuition refund schedule as published in the UT Dallas Academic Calendar.

Late Course Add Fee: A \$100.00 per course fee is assessed when a registered student adds a course after Census Day.

Late Graduation Fee: A \$100.00 nonrefundable, non-transferable fee is assessed when an approved application for graduation is received after the deadline.

Late Registration/Late Payment Fee: A nonrefundable charge of \$100.00 with additional increments of \$50.00 based on the number of days past the regular registration/payment deadline is required to defray costs associated with extending registration times.

Library Fines and Charges: Fines and fees for overdue library items are available at the Eugene McDermott Library's circulation policies: www.utdallas.edu/library/about/policies/circpolicy.html. Copies of the fine schedule can also be obtained at the McDermott Library Circulation/Reserve Desk.

Orientation Fees: Students attending Freshman Orientation will be charged \$100.00. Transfer students will be charged the Transfer Student Orientation Fee of \$25.00. International students will be assessed the International Student Orientation Fee of \$50.00.

Parking Fees: A parking permit is required to park any motorized vehicle on campus. Any vehicle parked on campus that does not display a current parking permit will be subject to a parking citation. In compliance with the *Texas Education Code* 51.207 (b), The University of Texas at Dallas has procedures for enforcing State of Texas vehicle inspection laws for vehicles parking or driving on the campus of the institution. The law is as follows:

51.207 (b) This subsection applies only to a public institution of higher education campus that is located in whole or part in an area in which a motor vehicle registered in the area is required to undergo a vehicle emissions inspection under Subchapter F, Chapter 548, *Transportation Code*. The institution may not issue a permit to a student enrolled at the institution to park or drive a

motor vehicle that is not registered in this state on institutional property unless the institution has provided written notice to the student concerning requirements for vehicle emissions inspections pursuant to Subchapter F, Chapter 548, *Transportation Code*.

Information regarding parking regulations and permit fees may be found at the Parking and Transportation website under permits at www.utdallas.edu/parking/regulations.html or www.utdallas.edu/parking/permits.html. Students may purchase the following permits online through the UT Dallas Online Store and mailed to the shipping address provided or purchase them in person at the Bursar Office:

- E-Parking: Allows students to park in extended parking spaces in lots A and B only.
- Green: Allows students to park in campus green and extended parking spaces.
- Gold: Allows students to park in campus gold, green, or extended parking spaces.
- Evening Orange: Allows students to park in orange marked spaces after 5 p.m. or gold, green, and extended parking spaces anytime.
- Housing Only: A parking permit is required for all residents of the University Village apartments. Allows students to park in residential lots or green parking at WSTC, ROC, and Callier-Dallas only.

Note: Only one housing permit may be sold per student residing in the on campus apartments or resident hall. Housing permits are nonrefundable.

Parking permits are purchased for the academic year and are refundable on a prorated basis with the exception of the housing only permit.

Parking is free for disabled veterans that have a state handicap placard and/or plates in accordance with *Texas Education Code*, section 681.008. The disabled veterans must register with Parking and Transportation Services to receive a UT Dallas handicap parking permit and may park in any parking space on campus that is not Reserved. A UT Dallas handicap parking permit is necessary to park in handicap designated spaces.

The Dallas Area Rapid Transit System (DART) provides bus service to the campus from the Richardson transfer terminal. Contact DART for schedule information. Students are eligible for a free transit pass from DART, which is available through the Comet Center, located on the second floor of the Student Union.

Physical Instruction Fee: A \$25.00 per course fee will be charged for all Physical Instruction (PHIN) courses.

Practical Training Fee: A \$100.00 per semester fee is charged to assist in funding the administrative and clerical expenses required to review records and process the forms required by the United States Citizenship and Immigration Service to certify international students for placement in curricular or optional practical training assignments.

Recreational Sports Group Exercise / Non-credit Course Fee: A group exercise pass can be purchased for \$50.00 granting access to all group exercise classes for the semester. Non-credit

courses are \$50.00 for each individual class a student chooses to participate in.

Recreational Sports Locker Rental Fee: An optional locker rental fee (based on the size of the locker rented) of \$5.00 - \$15.00 per semester.

Recreational Sports Towel Service Fee: An optional towel service of \$10.00 per semester.

Reinstatement Fee (Prior to Census Day): After the payment deadline for each semester, all registration for which tuition and fee payments have not been received may be canceled. If a student requests that the courses be reinstated before Census Day, a \$25.00 reinstatement fee will be charged in addition to the graduated late registration fee. No student will be reinstated into a class that has been closed.

Reinstatement Fee (After Census Day): A \$300.00 fee will be charged, in addition to tuition and required fees, to enroll a student after Census Day.

Returned Check Fee: Students will be assessed a \$25.00 fee for each returned check unless their bank provides written notification it was at fault. Students who write bad checks to the university for tuition and fees will have their registration canceled unless full payment is made by the Census Day listed in the Academic Calendar.

Student Documents/Records Fee: Students may obtain a copy of International Transcripts by making a written request to the Office of the Registrar and paying a fee of \$10.00 per document copy at the Bursar Office. Processing of these requests for copies will generally take four to five work days. Students should be aware, however, that transcripts of other schools received by the university are used as working documents, frequently carry written marks and notations, and may not be considered viable transcripts by other agencies.

Student Health Insurance Fee: A variable fee to pay the student's premium for the approved UT Dallas student health insurance plan available to all students and required for international students (students who are not U.S. citizens, U.S. Permanent Residents, Asylees, Refugees or undocumented aliens). (See catalog.utdallas.edu/2014/undergraduate/resources#student-health-insurance).

Student Health Insurance Fee, Dependents and Extra Coverage: A variable fee to pay the premium for expanded coverage within the approved UT Dallas student health insurance plan. These insurance fees are optional and available upon request to students who wish to add dependents or extra coverage to their enrollment in the UT Dallas student health insurance plan.

Student Identification Card Replacement Fee: A \$25.00 fee is required to defray the costs of reissuing a student ID card.

Student Teaching Supervisory Fee: A \$250.00 per field experience fee is required to defray costs of providing university supervisors and travel for university supervisors of student teachers.

Supplemental Designated Tuition: An extra fee per semester credit hour will be assessed for

students enrolled in any School of Management course, School of Engineering and Computer Science course, School of Arts and Humanities ATEC course, Economic, Political and Policy Sciences graduate Public Affairs course, or School of Behavioral and Brain Sciences graduate Speech Language or Audiology (COMD or AUD) course. These fees are assessed to defray the higher costs associated with instruction in these schools. Please check the online fee schedules at www.utdallas.edu/bursar/tuition/tables for fees rate. The rate varies based on the specific tuition plan.

Transcript Request Fee: A \$10.00 processing fee for each official University transcript requested.

Universities Center at Dallas Fee: A \$15.00 fee per semester credit hour is required to defray the costs of courses taken at the Universities Center at Dallas.

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