Resources for Study and Campus Life

Callier Center for Communication Disorders

The Callier Center is an internationally recognized institution that offers services to people who have any type of communication disorder. Acknowledged for meeting the assessment, treatment, education, and social service needs of children and adults with communication disorders, the Center has programs in preschool education, parent education, and child development. Its clinical services include pediatric and adult services in audiology, speech pathology, and language development; its research activities include psychoacoustics, auditory neurophysiology, speech science, and audiology. Graduate classes are conducted at the Callier Center-Dallas facility, adjacent to The UT Southwestern Medical Center and at the Callier Center-Richardson facility on the main UT Dallas campus.

Career Center

The Career Center offers a full range of services to help students prepare for their careers. Services include career counseling and interest assessments, resume and job search document critiques, internships and externships, mock interviews, and more. In-depth information is available on the Career Center's website. A variety of seminars on such topics as resume writing, cover letter writing, interviewing, networking, and conducting an effective job search are offered on a regular basis. The Career Center offers a credential file service to assist PhD students applying for academic positions after graduation.

Representatives of business, government, industry, education, and social agencies recruit UT Dallas students and alumni through career expos and on-campus interviews. The Career Center manages the internship program for all majors, except EE/CS majors. Most on-campus student employment is listed through the Career Center, with the exception of TA and RA positions.

Part-time jobs, both on- and off-campus, full-time jobs, and on-campus interview schedules are posted through CometCareers. All students have a CometCareers account - they just need to log in and complete their profile. Students upload a resume into the system in order to apply for qualified positions or to make it available for employer referrals. Employers may have access to candidate resumes via various web resume books set up in the CometCareers system.

For more information, contact the Career Center in the Student Services Building room 3.300, telephone: 972-883-2943, web: www.utdallas.edu/career, email: Career Center.

Carolyn Lipshy Galerstein Women’s Center

The Women’s Center works with organizations in the university and the Dallas communities to provide resources and services that enhance the experience of all campus women by contributing to an academic atmosphere in which positive role models are highly visible and gender bias and inequities can be addressed. The Center acts as a central coordinating agency for campus and
community groups, and offers opportunities and events that promote a broader understanding of the diverse experiences and ideas of women. The Center offers dynamic programs, and provides resources and services that will help the women of our community to grow and develop personally and professionally.

How can I use the Women's Center?

- Meet new people, network with other professionals, socialize, talk to someone who's willing to listen;
- Take a break, study, use the computer, read or rent a book, video, or magazine from our library;
- Learn about resources on campus and in the community that address your specific needs;
- Use the Center as a meeting place for your organization;
- Volunteer at the Women's Center, or find out about volunteer opportunities in the community;
- Stay current on upcoming events and important issues;
- Find out about scholarships offered in the community and nationally.

The Women's Center is located in the Student Services Building, room SSB 4.300, 972-883-6555.

Child Care Center

The Dallas International School (DIS) and UT Dallas jointly provide evening child care. Parents who attend classes are eligible for child care services during their evening class hours for children ages 4 to 11. Child care hours are from 3:30 p.m. to 10:30 p.m., Monday-Thursday. To register your child/children for the child care program please complete each of the forms in the enrollment packet. Call 972-883-6391 to have a packet sent to you, or pick one up in the Student Services Building, 4.400.

Comet Card

The Comet Card is the official university identification card for all students, faculty, and staff. The Comet Card allows the use of campus facilities and services and offers an optional campus account for on-campus purchases and payments. The Comet Card will no longer be linked to a personal Wells Fargo bank account effective July 15, 2014. However, if you have linked your Comet Card to a Wells Fargo bank account, you may continue to use your linked Comet Card for ATM access and PIN-debit purchases during a transition period. There is no need to exchange your current Comet Card. The Comet Card will still be used for all other university purposes, including use of UTdollars, building access, meal plans, if applicable. Cards are issued through the Comet Center located in the Student Union. Call 972-883-2495 or go to www.utdallas.edu/cometcard for information.

Comet Center

The Comet Center, located on the second floor of the Student Union, is the UT Dallas information hub. Students can pick up Comet Cards and DART passes or purchase postage stamps and
discount tickets to movies, museums, and other local attractions. See [www.utdallas.edu/cometcen
ter](http://www.utdallas.edu/cometcenter) for more information.

**Comet Families**

[Comet Families](http://www.utdallas.edu/cometcenter) is an avenue for family members and parents of UT Dallas students to get information about the campus and be involved in their student's campus experience. For more information call 972-883-6395 or go to [www.utdallas.edu/family](http://www.utdallas.edu/family).

**Computer Facilities**

The Office of Information Resources provides computing facilities for student, faculty, and staff use in instruction and research. General access computer labs are located on the first floors of the Founders Building and the McDermott Library Building. The labs provide a modern, networked computing environment with Windows-based and Macintosh computers, scanners, and more.

Dedicated systems are also available to support such functions as campus information services, programming, research-related activities, and computationally intensive applications. A sophisticated campus-wide network permits offices and laboratories direct access to extensive computing resources both on- and off-campus. The university maintains high bandwidth connections to the commodity Internet as well as appropriate research and education networks, such as Internet 2.

Remote administrative services are provided through the Galaxy portal ([galaxy.utdallas.edu](http://galaxy.utdallas.edu)), and remote access to the campus network and computing resources is provided through VPN (Virtual Private Networking) services. The university provides wireless LAN access to the campus community across most of the institution. Currently enrolled UT Dallas students and employed faculty and staff may utilize the campus network using devices with the appropriate wireless network interface. Guest wireless access is also provided on request. The latest information regarding computing services can be found at the Information Resources website at [www.utdallas.edu/ir](http://www.utdallas.edu/ir).

Many of the schools, programs, and research centers operate their own computing facilities that are available to students as appropriate.

**CourseBook Tool**

CourseBook is a tool to search for and obtain information related to course scheduling, course descriptions, and course location. CourseBook also contains course syllabi (syllabus), textbook information, course evaluations, and instructor curriculum vitae within one web portal. Go to [coursebook.utdallas.edu](http://coursebook.utdallas.edu).

**Dean of Students**

The [Dean of Students](http://www.utdallas.edu/deanofstudents) provides leadership in the development, overall management, and supervision of organizations and activities and serves as an information/referral source for students needing assistance in any situation. The Dean of Students Office is in the Student Services
Distance Education

Education opportunities at the university include courses and entire programs taught online via the Internet. UT Dallas currently offers courses in a number of areas from across the campus, including courses in teacher education and the natural sciences. Furthermore, distance learning opportunities at The University of Texas at Dallas now utilize e-learning technologies to provide students the opportunity to engage in coursework from remote locations and without the time constraints of the traditional face-to-face classes.

Blended (or hybrid) courses that utilize both on- and off-campus presentation, providing students an opportunity to maximize their learning by collaborative learning experiences are also available. UT Dallas also works with a number of partner institutions to provide students additional learning opportunities through exchange programs and other collaborative programs both nationally and internationally.

More information about specific distance learning programs or courses at The University of Texas at Dallas and registration procedures can be found in the Class Schedule or on the distance learning website at [www.utdallas.edu/elearning/online-programs](http://www.utdallas.edu/elearning/online-programs).

Financial Literacy Training

In accordance with Texas Education Code, Section 51.305, the university provides students information and resources to acquire financial literacy skills through a series of lectures and/or online courses. By accessing these resources at the Comets Financial Planning Center website and meeting with peer financial coaches, students learn how to budget, to build and maintain credit, and to develop skills in managing their personal finances, including health care and other benefits, investing for the future, loans and repayments, retirement planning, saving accounts, and taxes.

Fraternity and Sorority Life

UT Dallas is home to 20 national Greek fraternity and sorority organizations that provide students with opportunities for friendship, guidance, service, and leadership. For more information call 972-883-6523 or go to [www.utdallas.edu/gogreek](http://www.utdallas.edu/gogreek).

Intercollegiate Athletics

UT Dallas is a member of the NCAA Division III American Southwest Conference. The UT Dallas athletic program includes men's and women's soccer, golf, basketball, tennis, and cross country, men's baseball, women's softball, and women's volleyball teams. Graduate students are able to participate only if their undergraduate degree is from UT Dallas and they still have NCAA eligibility remaining. Administrative offices are located in the Activity Center. For additional information call 972-883-4490 or go to [cometsports.utdallas.edu](http://cometsports.utdallas.edu).
International Student Services

The International Student Services Office (ISSO) houses International Student Programs and International Student Advising for the international student population at UT Dallas. ISSO organizes on- and off-campus programs which allow international students to be a part of a variety of U.S. cultural experiences, as well as educational events for U.S. students wanting to participate in multicultural activities. ISSO also provides immigration information for F and J students through seminars, individual student appointments, and other outreach activities to provide students with information affecting their status. International Student Services is located in the Student Services Building, 3.400, and may be contacted by calling 972-883-4189. More information can be found at www.utdallas.edu/isso.

Judicial Affairs

A part of the Dean of Students Office, the Office of Judicial Affairs promotes academic integrity and is responsible for investigating allegations of scholastic dishonesty and implementing the discipline process. More information can be found at www.utdallas.edu/deanofstudents or by calling 972-883-6391.

Leadership Education and Development

Non-credit leadership classes, offered through Student Development, help students to develop and enhance competence and self-knowledge as it pertains to leadership in a global society. For more information call 972-883-2242 or go to www.utdallas.edu/leadership.

Living Learning Communities

Living Learning Communities allow small groups of freshmen who share common academic objectives, goals, and interests to develop a support network with other students, peer advisors, and faculty/staff members. Communities are built around academic interests with a faculty or staff advisor who facilitates distinctive academic and social opportunities that help students extend their learning beyond the classroom. For more information call 972)-883-7348 or go to www.utdallas.edu/livinglearning.

Multicultural Center

The Multicultural Center (MC) provides cultural programs, support services, resources and cultural education programs. The MC is a place for students, faculty and staff to gather and relax. The MC has a comfortable lounge area with a television, videos, computer lab, work station, and a meeting room. Traditional events hosted by the MC are Hispanic Heritage Month, Black History Month, MLK Jr. Breakfast, Asian-American Heritage Celebration, Native American Heritage program, and the Diversity Dinner Dialogues. The MC is home to the Multicultural Peer Advocates (MPA’s). The MPA’s are student peer advocates that are available for personal, social or academic assistance.

Office hours are Monday through Thursday 8:30 a.m. - 6:00 p.m., Friday 8:30 a.m. - 5:00 p.m.
New Student Programs

New Student Programs offers orientations, advising, peer support, and other resources to get new students off to a strong start at UT Dallas. For more information call 972-883-6171 or go to www.utdallas.edu/newstudents.

Professional Preparation

Students at the university who wish to prepare for a career in teaching, law, medicine, or a paramedical field should make every effort to ensure that their coursework at the upper division is in keeping with particular requirements of that chosen profession.

Health Related Professions

Healthcare professional programs do not state a preference about an undergraduate major field, thus permitting students to choose degree programs that correspond to their special abilities and interests. Students interested in the health professions may choose any major as long as they meet the minimum requirements stated by the professional school in question. Students who wish to continue their education in any professional program of study should contact the Health Professions Advising Center (HPAC) during their first semester at UT Dallas. The advisors may be reached by calling 972-883-6767 or by visiting their office at FO 2.210. More information may be found on their website at www.utdallas.edu/pre-health.

Law Professions

Law school admission committees do not normally state a preference regarding an undergraduate major field of study, thus permitting students to choose degree programs that correspond to their special abilities and interests. Pre-law internships, moot court, mock trial, and mediation are available for students from across the university who plan to practice law. Students interested in a career in law should contact the Pre-Law Advising and Resource Center (PLARC) in the Office of Undergraduate Education, FO 2.202, or by calling 972-883-6712. The PLARC website is located at www.utdallas.edu/pre-law.

Teacher Certification

Students who wish to gain certification to teach in Texas schools may do so at UT Dallas through one of its two separate teacher preparation programs - the Teacher Development Center in the School of Interdisciplinary Studies (972-883-2730) and UTeach Dallas in the School of Natural Sciences & Mathematics (972-883-2496). Students must first be admitted individually to the academic program of their choice. They must also seek admission through either the Teacher Development Center or UTeach Dallas as early as possible. The Teacher Certification website is located at www.utdallas.edu/teach; the UTeach website is at www.utdallas.edu/uteach.

Professional education courses, including student teaching, of at least 18 semester hours are...
prescribed to meet state certification regulations. Certification requirements may increase the number of semester hours normally required for graduation. Careful planning and utilization of electives for fulfillment of professional requirements may allow the student to avoid such an increase.

The Teacher Development Center supports all of the following certifications while UTeach Dallas supports only the secondary mathematics and science certifications (4-8 and 8-12). Teaching fields in which certification for Grades 8-12 may be earned are English Language Arts and Reading, Social Studies, Computer Science, History, Life Sciences, Physical Science, Science, Chemistry, and Mathematics. Teaching fields in which certification for Grades 4-8 may be earned are Science, Mathematics, Social Studies, English Language Arts and Reading, and Generalist 4-8. The Generalist Certificate is the only teaching field available at UT Dallas for Early Childhood (EC)-6 certification.

All students interested in Teacher Certification should consult the section on Teacher Education Certification Programs in the catalog, as well as the appropriate subject area.

### Recreational Sports

Recreational Sports provides UT Dallas students with diverse recreational programs to enhance their overall educational experience. Recreational facilities include a state-of-the-art fitness center, racquetball courts, squash courts, basketball courts, a multi-purpose room, an indoor swimming pool, sand volleyball courts, soccer fields, tennis courts, softball and baseball fields, and a rock climbing wall. Recreational Sports also offers students opportunities to participate in a variety of intramural and club sports, group exercise and non-credit courses. For additional information call 972-883-2096 or go to [www.utdallas.edu/recsports](http://www.utdallas.edu/recsports).

### Residential Life

Residential Life and its student-support team of Peer Advisors are committed to seeing that every resident student has a safe, comfortable and welcoming environment in which to live and learn. For more information call 972-883-5561 or go to [www.utdallas.edu/housing](http://www.utdallas.edu/housing).

### ROTC Programs

Students at The University of Texas at Dallas may participate in the Air Force ROTC program at The University of North Texas, or in the Army ROTC program at The University of Texas at Arlington.

Students register for the ROTC courses by contacting the Office of the Registrar at the time they register for other UT Dallas courses. Payment for the courses is through the UT Dallas Bursar Office by the published payment deadlines. The ROTC courses are used as elective courses. Successful completion of degree requirements and the respective ROTC program can lead to a commission as a second lieutenant in the United States Air Force or the United States Army.

For further information and application procedures, contact:

AIR FORCE ROTC
Spirit Squads

Temoc is the official mascot of UT Dallas and works with the UT Dallas Cheerleaders, Power Dancers, Crush Crew, and Pep Band to build school spirit, promote community and cheer the Comets on to victory (www.utdallas.edu/spirit).

Student AccessAbility

Student AccessAbility ensures that qualified students with documented disabilities have an equal opportunity to participate in educational, recreational, and social activities at UT Dallas. Students with disabilities are urged to contact Student AccessAbility as soon as they are admitted to the university. Student AccessAbility is located in the Student Services Building, 3.200, and can be contacted at 972-883-2098 or on the web at www.utdallas.edu/studentaccess.

Student Affairs

The Division of Student Affairs, under the direction of the Vice President for Student Affairs, offers a variety of student services and programs to enhance the educational experience of all enrolled students.

Student Counseling Center

The Student Counseling Center is staffed by a licensed psychiatrist, as well as licensed psychologists and counselors, who are available to help students with personal and interpersonal problems. Services include individual counseling for personal or educational concerns, marital/family counseling, group counseling, crisis counseling and stress reduction, and special workshops/programs relevant to student needs. In addition, a personal development book and tape library is available and materials may be checked out.

All counseling services and records are held confidential to the extent permitted by law and are governed by the Family Educational Rights and Privacy Act, the Texas Open Records Act, and Article 5561(h), Vernon’s Annotated Texas Civil Statutes. The Student Counseling Center is located in the Student Services Building, SSB 4.600.

For more information call 972-883-2575 or go to www.utdallas.edu/counseling.
Student Exchange Program - UT System

The UT System Student Exchange program is designed to allow upper-division students enrolled in an institution of the UT System to take courses or engage in research at another institution within the System during a regular semester or summer session.

A UT Dallas student in good standing who has completed at least 60 semester credit hours is eligible to participate in the exchange program. Approval by the student's Associate Dean of Undergraduate Education is also required. Visiting students register and pay tuition and required fees at their home institutions and are given normal privileges associated with available student services at the exchange institution. Visiting students are subject to the rules and regulations of both institutions.

Each UT System institution has designated an individual to coordinate and approve undergraduate student exchanges. Interested UT Dallas students should contact the Office of the Dean of Undergraduate Education for additional information: call 972-883-6706 or email the Office of the Dean of Undergraduate Education.

Students at other UT System schools wishing to take courses at The University of Texas at Dallas under this exchange program should contact and work through the office designated by their home institution.

Student Government

Student Government is the official representative body and voice of UT Dallas students. Students have the opportunity to participate through serving on committees, running for office, or voting in elections. Student Government provides many free services for students, including attorney services, the Comet Discount Program, and free bluebooks. Further information may be obtained from the Student Government Offices in the Student Union (SU Suite 2.4), by calling 972-883-2284, or by going to www.utdallas.edu/student/sg.

Student Health Center

The Student Health Center offers routine medical services and treatment to all currently enrolled students who have paid the medical services fee and are attending classes. Services include physicals, diagnosis and treatment of acute illnesses and injuries, general medical problems, gynecological problems, treatment of stabilized chronic illnesses, allergy injections, and limited immunizations. Care providers include Nurse Practitioners and a Staff Physician. While there is no out-of-pocket cost for most services, there are charges for laboratory services, medication, and specific procedures provided for individual students. All services or treatment obtained from facilities other than the Student Health Center are the responsibility of the individual student. The staff at the Student Health Center can make referrals as appropriate.

The Student Health Center provides information on the prevention and transmission of HIV infection and AIDS and offers HIV and AIDS education programs and testing.
All medical services and records are held confidential to the extent permitted by law and are governed by the Family Educational Rights and Privacy Act, the Texas Open Records Act, and Article 5561(h), Vernon’s Annotated Texas Civil Statutes. The Student Health Center is located in the Student Services Building, SSB 4.700. Call 972-883-2747 for more information or go to www.utdallas.edu/healthcenter.

We encourage all students to be current on their immunizations.

**Bacterial Meningitis Vaccination Requirement**

Per State legislation effective January 1, 2012, all entering Texas college students must receive a vaccination or booster (if the vaccination is five years old) against bacterial meningitis before enrollment in accordance with Texas Education Code, Section 51.9192.

The vaccine or booster is required for entering students at Texas public and private colleges, living both on- and off-campus.

- An entering student is a new student or a student who has had a break of enrollment for one or more fall or spring semesters. Summer semester is not included as a break in enrollment.
- Transfer students are considered entering students. Transfer students may request an official memo stating proof of vaccination (within the last five years) from their previous institution and submit with the vaccination requirement form.
- Students who are enrolled only in online courses are exempt if they supply an online exemption form.
- Entering students 22 years of age or older are exempt.

The student, or parent or guardian of the student, must provide a meningococcal meningitis vaccine requirement form with an official immunization record or other required documentation listed on the form, showing the student has received the bacterial meningitis vaccination or booster during the five-year period prior to enrollment, and not less than 10 days before the first day of classes.

Students opting to decline the vaccination for bacterial meningitis for reason of conscience, including religious belief, should request an affidavit through the Texas Department of State Health Services.

Entering students will be unable to register until the paperwork is received and reviewed. The Office of the Registrar sends electronic notifications to students about the vaccination or booster requirement until the paperwork is received.

Mail proof of bacterial meningitis vaccination and form to the following address:

Office of the Registrar, SSB 13  
The University of Texas at Dallas  
800 West Campbell Road  
Richardson, TX 75080-3021  
OR
Email bacterial meningitis vaccination documentation to the Office of the Registrar.

Questions concerning the bacterial meningitis requirement and forms should be directed to the Office of the Registrar, 972-883-2342 or go to www.utdallas.edu/student/registrar.

**Hepatitis B Vaccination Requirement**

A Hepatitis B vaccination is required for students enrolled in a course of study that involves potential exposure to human or animal blood or bodily fluids in accordance with *Texas Education Code*, Section 51.933.

**Mandatory Tuberculosis Screening for International Students**

- Tuberculosis (TB) screening is required for all persons born outside the United States, regardless of the status of their application, prior to registering for their first semester at UT Dallas. (Note: Being granted the resident tuition rate does NOT exempt an international student from this requirement.)
- Screening for TB must be administered, regardless of prior BCG vaccination, no more than (6) months prior to the first day of class.
- The only acceptable TB screening option is the Interferon Gamma Release Assay (IGRA) blood test (T-Spot). A TB skin test will NOT be accepted.
- The T-Spot test must be administered and interpreted in the United States by a licensed medical provider.
- International students who do not complete a TB screening or who do not submit the appropriate documentation will NOT be allowed to register for classes.
- The T-Spot test is available through the on-campus Student Health Center for a fee.

Appropriate documentation secured from a U.S. licensed medical provider may be sent to the following address:

Student Health Center, SSB 43  
The University of Texas at Dallas  
800 West Campbell Road  
Richardson, TX 75080-3021

See the UT Dallas Student Health Center website for more detailed information.

**Recommended Immunizations**

The following vaccines are recommended but not required:

- Hepatitis A and B
- Human Papillomavirus (HPV)
- Influenza (flu)
- Measles, mumps, rubella (MMR) - 2 doses (required for international students)
• Tetanus, diphtheria, pertussis (Tdap)
• Varicella (chicken pox)

For more information, please visit www.utdallas.edu/healthcenter/immunizations.

Student Health Insurance

The University of Texas at Dallas Student Health Insurance Office, under the direction of the Student Health Center, provides unique and confidential health insurance advising services for UT Dallas students. Health insurance is available to all students at UT Dallas and is required of all international students (students who are not U.S. Citizens, U.S. Permanent Residents, Asylees, Refugees or undocumented aliens). All international students are assessed the Student Health Insurance (SHI) fee at the time of registration for classes. International students are responsible to pay the fee unless they apply for and are granted a waiver based on documentation of other comparable insurance coverage. Contact the Student Health Insurance Office for more information at 972-883-2747 or on the web at www.utdallas.edu/healthcenter/insurance.

Student Media

The award-winning student newspaper of UT Dallas, The Mercury, publishes biweekly on Mondays throughout the school year. The newspaper offers paid positions for writers, editors, page designers, and photographers.

Radio UT Dallas, the student-run Internet radio station, features an eclectic and freeform mix of music and original programming including talk, poetry, and live coverage of UT Dallas sports. College Music Journal nominated Radio UT Dallas as one of the best internet radio stations in the United States.

A Modest Proposal, a student publication that focuses on student life, global politics, arts, events, and social commentary, publishes eight editions during the fall and spring semesters each year.

UT Dallas TV, a web-based television station provides a medium for broadcasting news, entertainment shows, and other content produced by students, staff and faculty.

Student Organization Center

The Student Organization Center (SOC) helps UT Dallas students become more connected to campus life. SOC provides programming and services for student organizations and for students interested in participating in the many activities at UT Dallas. Visit us in the Student Union (SU 2.416) or go to www.utdallas.edu/sof.

Student Organizations

Registered student organizations provide the major means by which students can contribute to campus life while developing friendships, interests, talents, and leadership skills. There are over 150 student organizations at UT Dallas that cater to a variety of interests, such as academic and
honor groups, service clubs, religious groups, ethnic groups, and special interest groups. Detailed
information on the groups and guidelines for forming new organizations is available in the Student
Organization Center (Student Union, 2.416). For additional information call 972-883-6551 or go to w
ww.utdallas.edu/sof.

Student Outreach and Academic Retention (SOAR)

In addition to School based advising, the Student Outreach and Academic Retention (SOAR) office
is dedicated to providing academic advising to students who are at-risk for Academic Suspension
and students who have not met the Academic Excellence Scholarship (AES) requirements. Students
not in good academic standing or have not met their AES scholarship requirements are required to
meet with a SOAR advisor and follow a prescribed advising plan. The individualized plan will be
designed to help each student improve their academic standing by addressing their specific needs
including but not limited to study skills, time management skills, personal issues, and appropriate
campus office referrals. SOAR office advising is available to all students though not required of
students in good standing.

Student Success Center

The Office of Student Success operates the Student Success Center, which offers assistance to
students in the areas of writing, mathematics, multiple science fields, reading, study skills, and
other academic disciplines. These services are available through individual and small group
appointments, workshops, short courses, and a variety of online and instructional technologies. All
students enrolled at UT Dallas are eligible for these services.

The Math Lab gives short-term and semester long support for a variety of introductory and
advanced mathematics courses. Students may drop in to visit with a math tutor on a regular basis.
Comet card is required.

The Writing Center offers one-to-one and small group assistance with general and advanced
writing assignments and overall writing skills. Scheduling an appointment is strongly
recommended. Drop in appointments are granted if a tutor is available.

The Peer Tutoring program offers free tutoring each semester to UT Dallas undergraduates who
are currently enrolled. Students meet with peer tutors in the Student Success Center tutoring
rooms. Students should check the SSC website for subject and session times.

The Peer-Led Team Learning (PLTL) program provides an active, engaged learning experience for
students who meet in small groups once a week with a Peer Leader who helps guide them through
potentially difficult gateway course. Students that attend sessions regularly typically earn a half to a
whole letter grade higher than students that do not participate in the PLTL program.

Supplemental Instruction (SI) is an academic support program that provides academic assistance
to students in historically difficult classes. The SI sessions help with content mastery and with
learning and study strategies that are applicable to all subject areas. Students should check the SSC
website for subject and session times.
The **Communication Lab (CommLab)** offers one-on-one and group consultations where you will gain practical feedback for improving oral and group presentations.

**Success Coaches** are available for individual student appointments to discuss study skills, time management, note taking, test taking and preparation, and other success strategies.

The Student Success Center’s main office is located in the McDermott Library Building and can be contacted by calling 972-883-6707 or by sending an email to the Center.

**Student Union**

The **Student Union** is a place for students to hang out, grab a bite to eat, and just relax. Open seven days a week, it includes a TV lounge, study lounges, pool tables, ping-pong tables, a video arcade, the Comet Café, The Pub, and a number of meeting rooms that can be reserved for organization meetings.

**Student Union and Activities Advisory Board (SUAAB)**

**SUAAB** is a group of student leaders dedicated to programming diverse social and educational events to enhance the student experience. Events coordinated by SUAAB include the annual Homecoming Dance, Casino Night, Springapalooza, movies, comedians, concerts, pep rallies, and more ([www.utdallas.edu/suaab](http://www.utdallas.edu/suaab) or 972-883-6438).

**Student Volunteerism**

The **Student Volunteerism Program** offers students a variety of opportunities to lend their time and talents in service to the communities of UT Dallas, North Central Texas, and beyond. Programs include Alternative Spring Break, Service Saturdays, and Viva! Volunteer among others. The Office of Student Volunteerism is located in the Student Services Building (SSB 3.600) and can be contacted at 972-883-6393 or on the web at [www.utdallas.edu/volunteer](http://www.utdallas.edu/volunteer).

**Student Wellness Center**

The Student Wellness Center promotes health, fitness, and responsible personal choices among UT Dallas students through educational programs, resources, and individual consultations. Programs include alcohol and other drug awareness, sexual responsibility, suicide awareness, nutrition and fitness, and men's and women's health. The Student Wellness Center is located in the Student Services Building, SSB 4.500, and can be contacted at 972-883-4275 or on the web at [www.utdallas.edu/studentwellness](http://www.utdallas.edu/studentwellness).

**Study Abroad**

Information about educational opportunities in other countries, including study abroad, international internships, international research opportunities, and international scholarship programs, is available at the Office of International Education (OIE), located in Student Services Building (SSB) 3.400. Students are required to review an OIE presentation before seeking staff assistance in selecting the program most appropriate to their individual needs and interests.
OIE presentation includes university policies governing international education, program options, eligibility requirements, basic preparation, types of mobility, institutional protocol, and international fund scholarship. Information is also disseminated through special events, group meetings, individual appointments, reference materials, and at the OIE website, www.utdallas.edu/oie. (See "International Education" located in the Academic Policies and Procedures section of the catalog for more details).

Textbooks

The University Bookstore stocks all required textbooks and software. Textbook information for specific courses is available within the CourseBook web portal at coursebook.utdallas.edu. Textbook information includes International Standard Book Number (ISBN) and retail price information; data is collected from the campus bookstore on a regular basis. For additional assistance, click on the help tab within coursebook.utdallas.edu.

The University of Texas at Dallas advises students that they are not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer. (Texas Education Code 51.9705; 19 TAC 4.215)

Transfer Student Services

The Transfer Student Services Office provides support to new and returning transfer students to ensure their successful transition into UT Dallas. The Transfer Student Services Office is located in the Student Services Building, 3.600, and can be contacted at 972-883-6147 or on the web at www.utdallas.edu/transferservices.

University Housing Information

Students are provided several affordable on-campus housing options. All on-campus housing is reserved for UT Dallas students.

Locations include University Village apartments and University Commons residence halls, a community owned by UT Dallas.

In accordance with university policy, all freshmen who choose to live on campus are required to live in University Commons residence halls.

UT Dallas does not currently check criminal history records for on-campus housing students. The university is entitled to obtain criminal history information that relates to a student or applicant who applies to reside in on-campus housing and will notify the individual if the information is used to deny them housing. Texas Government Code, Section 411.0945.

For more information please go to www.utdallas.edu/housing or www.utdallas.edu/reslife.

Contact Information:

Residential Life Office
University Libraries

The Eugene McDermott Library and the Callier Library support the research, instruction, and community service programs of the university by providing access to information in both print and electronic forms. The libraries consist of over two and a half million items, including over 65,000 electronic journals, 1,000,000 electronic books, federal and Texas government documents, media, microforms, and maps.

The McDermott Library is a U.S. government document depository. Special collections include the Jaffe Holocaust Collection, the Wineburgh Philatelic Research Library, the Louise B. Belsterling Collection, the History of Aviation Collection, and the UT Dallas Archives. The Library also has a rare books collection. The libraries provide an ever-expanding digital collection that is available to distance learners. Users connect to these resources through the library portal at www.utdallas.edu/library. Current students have unlimited access to the digital library. The Library is also developing Treasures, a digital institutional repository to showcase the research and scholarship conducted at the university.

The librarians and staff provide competent and cordial interactions with the people they serve. Librarians provide class and individual instruction on the use of the library.

The library collections are enhanced by the Interlibrary Loan Service, which provides students with books or articles from a network of major libraries. Student research is facilitated by copiers available to duplicate from paper, microfilm, or microfiche. The McDermott Library Information Commons provides connections to our electronic material. The libraries offer students with disabilities a range of services to encourage their independent research.

Veteran Services Center

The UT Dallas Veteran Services Center is a resource center for veterans, reservists, eligible dependents, and active duty military students attending UT Dallas. The center helps students access information about VA benefits, financial aid, scholarship opportunities, and on- and off-campus veteran support services. The center's lounge allows students to meet and greet other veterans, and the office of the UT Dallas VA certifying official is also located in the center.

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