BCOM 3311 - Business Communication

**BCOM 3311** Business Communication (3 semester credit hours) Introduction to various types of professional communication, with an emphasis on business writing. Students will gain experience writing and revising business email, letters, proposals, and job search documents. Students will work both individually and in teams and will exit the course with a clear understanding of the centrality of communication in business. Not eligible for audit. Credit cannot be received for both **BCOM 3310** and **BCOM 3311**. This course will retain core notation for a transition period - see http://go.utdallas.edu/core-curriculum-transition. Please consult advisors for more detailed information. Prerequisites: **RHET 1302** and (**ACCT 3100** or **BA 3100** or **FIN 3100** or **IMS 3100** or **MKT 3100** or **MIS 3100** or **OPRE 3100**). (3-0) S